

Native American Congressional Internship Program Application



Morris K. Udall Foundation

CIVILITY, INTEGRITY, CONSENSUS

**Deadline for Applications
is January 31, 2005**

Purpose of the Internship

The Udall Foundation established the Native American Congressional Internship Program to give Native American students an opportunity to learn about the federal government from the inside. Each year, twelve candidates are selected for a ten-week, intensive internship in Washington, D.C. Interns work full time in congressional offices or federal agencies, fulfilling a variety of tasks ranging from general support work to special research and writing projects. This enables interns to observe government decision-making processes on a daily basis, including attending hearings and votes in the House and Senate. Through an enrichment component of the program, students are provided with the opportunity to network, meet key decision-makers, and attend lectures, special lunches, and receptions.

This program will provide people of Native American ancestry with practical experiences in the legislative process, congressional matters, and governmental proceedings.

Guidelines

Interns will be selected by an independent committee. Applicants must demonstrate a commitment to learning about the federal government. They must be self-motivated and interested in taking advantage of the rich and diverse resources available to them in Washington, D.C. Additionally, candidates for the internship must:

- Fall under the Foundation's definition of Native American or Alaska Native (*see below).
- Be a college junior, senior, graduate student, law student, or graduating from a tribal college. (Applications from freshmen and sophomore students will be considered on a case-by-case basis.)
- Have a minimum 3.0 GPA or "B" average. (Applications from students with lower GPAs will be accepted on a case-by-case basis.)
- Have an interest in tribal government and policy.
- Be a U.S. citizen, a permanent resident, or, in the case of applicants from American Samoa, a U.S. national.

*For the purposes of the Udall Native American Congressional Internship program, a Native American or Alaska Native is any individual who is (1) a member of an Indian tribe or band, as membership is defined by the tribe or band, including any tribe or band terminated since 1940 and any tribe recognized by the state in which the tribe or band resides; (2) a descendent, in first or second degree, of a member of an Indian tribe or band, as membership is defined by the tribe or band; (3) considered by the Secretary of the Interior to be an Indian for any purpose; or (4) an Eskimo, Aleut, or other Alaska Native.



www.udall.gov

Provisions

Interns are provided with the following:

- Roundtrip airfare to Washington, D.C. from the closest airport to the intern's home or school.
- Dormitory lodging at a local university.
- Daily allowance sufficient for meals, transportation, and incidentals.
- A \$1,200 educational stipend to be paid upon successful completion of the internship.



Internship Conditions

- Complete the entire ten weeks of full-time work in the assigned office in Washington, D.C. (tentatively scheduled to begin Memorial Day weekend).
- Work exclusively for the Morris K. Udall Foundation Internship Program for ten weeks.
- Upon completion of the program, submit a typed narrative of approximately 350 words. The narrative will briefly describe the benefits of the internship experience.
- Complete a written evaluation of the program upon its completion.
- Conduct themselves in a professional manner and represent the ideals of Congressman Udall and the program.
- A responsibility to maintain annual contact with the Foundation.

Please note that lodging is for the intern only. Family and friends cannot be accommodated, as each intern will be assigned another intern as a roommate. Interns should not undertake this commitment if their personal or financial obligations prevent them from being in Washington, D.C. for ten consecutive weeks. Exceptions will be made on a case-by-case basis for students attending schools that end late.

Application Checklist

Applications must include:

- Completed Internship Application Form with original signature.
- 5 completed short answers.
- Completed Applicant Essay (up to 800 words).
- Three references. The applicant must secure references from each of the following: a tribal or community leader, a faculty member in the applicant's field of study, and another individual who can attest to the applicant's potential. Each individual must complete the reference and evaluation form (available at www.udall.gov/p-internships.htm as a Word document) AND write a letter of reference. References must be mailed directly to the Foundation in a sealed envelope. Submit 3 references total.
- Official college transcripts. (Official transcripts may take several weeks to process – order them in December to make sure you have them in time.)
- Professional resume.
- Verification or proof of tribal enrollment. (CIB, enrollment card, other)

The completed application package must be received no later than January 31, 2005.

Please mail to:

**Morris K. Udall Internship Program
130 South Scott Avenue
Tucson, AZ 85701-1922**



If you have any questions or need assistance in completing your application, please contact Monica Nuvamsa, Program Coordinator, at 520.670.5187 or 520.670.5529 or e-mail at nuvamsa@udall.gov.

Application Form

See www.udall.gov for the PDF and Word fillable formats of this application, and an electronic version of the reference form. Attach additional pages if you require more room. Type your name at the top of each attached sheet.

Please check one: Male Female

Name _____
(Last) (First) (M.I.)

Current address at school _____

City _____ State _____ Zip _____

Telephone (current) _____ (permanent) _____

Permanent (family) address _____

City _____ State _____ Zip _____

Legal state of residence (state in which you are registered to vote) _____ Congressional District _____

E-mail address _____ Date of birth (optional) _____

Tribal affiliation _____

What is/was your undergraduate major(s)?

Official Transcripts

Please provide original transcripts for all post-secondary schools attended.

Have you ever been convicted of a felony? Yes No

(If yes, please explain on a separate page)

(application continues on reverse side)

Please attach responses on additional pages.

Short Answer Questions:

- 1 Describe a significant life event that has influenced your motivation to pursue a career working for your own tribe or with tribal communities.
- 2 Select a public service or community activity you have participated in and explain how this best demonstrates your interest in public policy and/or tribal government.
- 3 What type of knowledge do you hope to gain through your work as an intern?
- 4 Describe how the experience you hope to gain through the internship can benefit your community.
- 5 What specific areas of legislation or policy issues are you interested in?

Essay Topic (800 words, double spaced)

Choose a piece of legislation introduced by Congressman Morris K. Udall that relates to your interest in tribal policy or public service. Briefly summarize the legislation and analyze its impact and relate the issues it addressed specifically to your work and career goals.

Resources:

The following web site is a link to the selected guide to books and articles by and about Morris K. Udall: <http://dizzy.library.arizona.edu/branches/spc/udall/mobibl.html>

The following web site is a link to the University of Arizona Library's special collection of manuscripts by Morris K. Udall: <http://dizzy.library.arizona.edu/branches/spc/udall/homepage.html>

Resume (Please provide 2 original copies)

Please include the following: Objective, Education History, Professional Experience, Clubs and Organizations, Awards and Recognition, and Related Experience (i.e., coursework, research projects, and extracurricular activities)

References

List the names and positions of the individuals whose references have been mailed to the Foundation.

Name: _____ Tribal official or community leader Faculty member Other

Name: _____ Tribal official or community leader Faculty member Other

Name: _____ Tribal official or community leader Faculty member Other

Please tell us who referred you to this internship? Advertisement Alumni

Conference Direct Mailing Faculty Foundation Staff Tribe Web Page Other

Have you seen the Udall Internship promoted at any conferences (AISES, SACNAS, etc.)? _____

If yes, which conferences? _____

Do you have suggestions for new conferences to attend? _____

Signature _____ Date _____

Accepting Applications starting December 1, 2004
until January 31, 2005